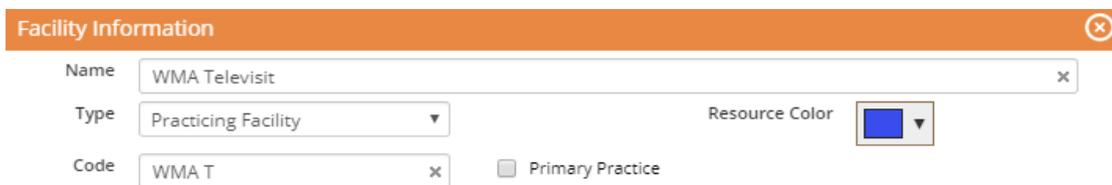


Televisit Setup

Facilities

Path: Menu>File>Facilities

1. To add a Televisit Facility, click "New".
2. Enter Facility information:
 - Facility Name – add Televisit to Practice Name.
 - Type
 - Code
 - Resource Color

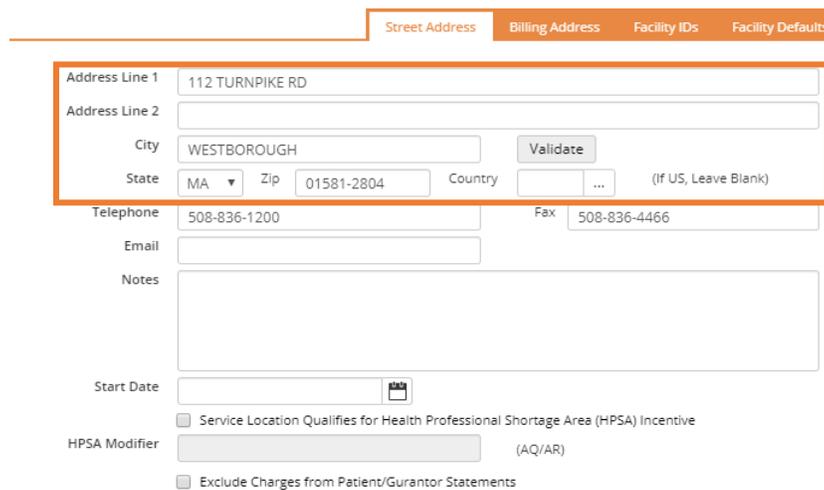


The image shows a 'Facility Information' form with an orange header bar. The form contains the following fields and options:

- Name:** WMA Televisit
- Type:** Practicing Facility (dropdown menu)
- Resource Color:** Blue (color selection box)
- Code:** WMA T
- Primary Practice

Street Address tab

1. Enter the complete physical address, this cannot be a PO Box. Zip Code must be 9 digits.
 - Street Address populates HCFA box 32 /Loop 2310 C.



The image shows the 'Street Address' tab of a form. The 'Address Line 1' field is highlighted with an orange border. The form contains the following fields and options:

- Address Line 1:** 112 TURNPIKE RD
- Address Line 2:** (empty)
- City:** WESTBOROUGH
- State:** MA (dropdown menu)
- Zip:** 01581-2804
- Country:** (empty)
- Validate:** (button)
- Telephone:** 508-836-1200
- Fax:** 508-836-4466
- Email:** (empty)
- Notes:** (empty text area)
- Start Date:** (calendar icon)
- Service Location Qualifies for Health Professional Shortage Area (HPSA) Incentive
- HPSA Modifier:** (empty)
- Exclude Charges from Patient/Guarantor Statements

Billing Address tab

2. Enter the complete Billing address.
 - This can be a Street address or PO Box; Zip Code must be 9 digits.
 - Practice Type
 - Practice Classification- select appropriate radial button
 - Check Payable To populates HCFA box 33 / Loop 2010 AA.

Street Address	Billing Address	Facility IDs	Facility Defaults
Address Line 1 <input type="text" value="P O Box 1578"/>			
Address Line 2 <input type="text"/>			
City <input type="text" value="Westborough"/>		<input type="button" value="Validate"/>	
State <input type="text" value="FL"/>	Zip <input type="text" value="01581-2804"/>	Country <input type="text"/>	<input type="text" value="..."/> (If US Leave Blank)
Telephone <input type="text"/>	Fax <input type="text"/>		
Email <input type="text"/>			
Practice Type <input type="text" value="Corporation"/>			
<input checked="" type="radio"/> Medical <input type="radio"/> Chiropractic <input type="radio"/> Other			
Federal Tax ID <input type="text"/>			
Check PayableTo <input type="text" value="Westborough Medical Associates"/>			
Bank Account <input type="text"/>			

Facility IDs tab

3. Enter Facility ID's.

- CLIA ID-if required
- Taxonomy Code
- Facility Type-77
- NPI # populates HCFA box 32/ Loop 2310 C.
- Place of Service - 2

Facility Information ✕

Name ✕

Type ▼ Resource Color ▼

Code ✕ Primary Practice

Street Address **Billing Address** **Facility IDs** **Facility Defaults**

CLIA ID Number

Taxonomy Code ... Multi-Specialty

Facility Type ...

Revenue Code

Insurance Plan Type ...

Mammography Certification Number NPI ✕

Place of Service Code (POS) ▼

Fee Schedule ▼

Facility/Lab ID Numbers (Payer Specific) Add

Payer ID	Payer Name	Facility ID	ID Type
----------	------------	-------------	---------

Merchant ID Bill Type

OK Cancel

Televisit Visit Type Setup

Path: Admin>Admin>User Admin>Visit Type Codes

1. Log in with eCW credentials.
2. Click "User Admin", select Visit Type Codes.
3. To add a new Visit Type Code, click "Add".



4. Enter Visit Type Code Information:
 - Name – Telehealth or Virtual Visit
 - Mark Status as Active
 - Description
 - Visit Type – Regular Visit
 - Mark all other options as applicable

A screenshot of the 'Add New' form for a Visit Type Code. The form is titled 'User Admin > Visit Type Codes > Add New'. It contains several input fields and checkboxes. The 'Name' field is set to 'Telehealth', 'Description' is 'Televisit', 'Visit Type Duration (In Mins)' is '15', and 'Visit Type' is 'Regular Visit'. The 'Status' is set to 'Active'. There are several checkboxes on the right side, including 'Exclude from Meaningful Use Reporting', 'Do not display Appointments with this visit type in 'Progress Notes' visits Drop Down', 'Synchronize this visit type to patient portal', 'Medication reconciliation not necessary.', and 'Collect UB data'. A list of checkboxes is shown at the bottom, including 'OBGYN History', 'PhysicalTherapy', 'Requires Claim', 'Requires Copay', 'Pregnancy Visit', 'Vision Visit', 'Orthopaedic Visit', 'Patient Housing', 'Care Mgmt Visit', 'Care Plan Visit', 'Occ-Health Visit', and 'Dermatology Visit'. The 'Requires Claim' checkbox is checked. Orange boxes highlight the 'Name' field, 'Status' field, and the list of checkboxes.

5. If Healow is enabled, check the “healow TeleVisit” checkbox.

Visit Codes

Name

Description

Chart Title

Color

Pick Color...

Visit Type

Regular Visit

Customize...

Visit Type Duration(In Mins)

OBGYN History

Physical Therapy

Requires Claim

Requires Copay

Pregnancy Visit

Vision Visit

Orthopaedic Visit

Patient Housing

Care Plan Visit

Care Mgmt Visit

healow TeleVisit

Worksheet Visit

CCMR Visit

Referral Required

Status

Active

Inactive

Exclude from Meaningful Use Reporting

Do not display Appointments with this visit type in 'Progress Notes' visits Drop Down

Synchronize this visit type to patient portal

Medication reconciliation not necessary. ⓘ

Save Delete Clear All

For additional information on setup and workflow for healow TeleVisits refer to [healow TeleVisits Document](#).

For Additional information on installing the healow application and initializing a TeleVisit from an iOS or Android smartphone refer to [healow Application and TeleVisit Quick-Start Guide](#)