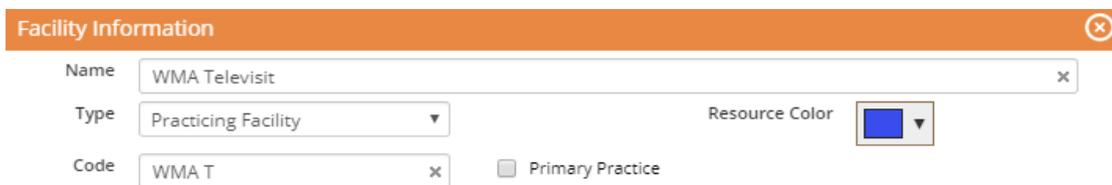# Televisit Setup

Facilities

Path: Menu>File>Facilities

1. To add a Televisit Facility, click "New".
2. Enter Facility information:

    o Facility Name – add Televisit to Practice Name.

    o Type

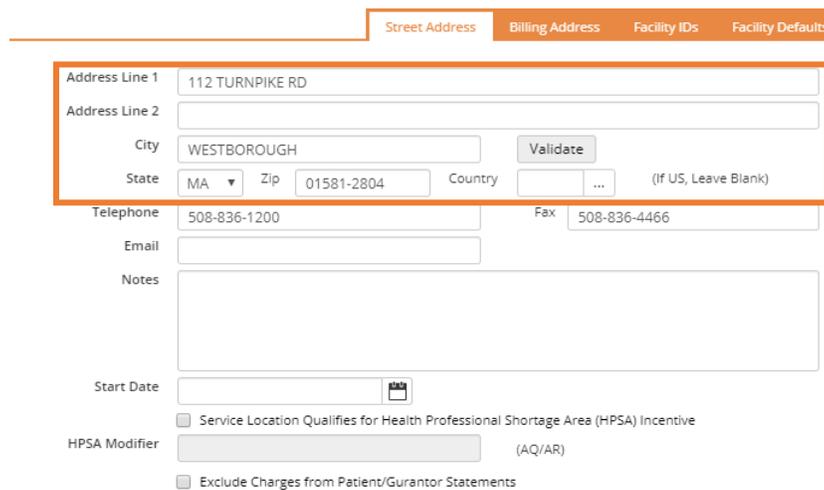   o Code

    o Resource Color

Street Address tab

1. Enter the complete physical address, this cannot be a PO Box. Zip Code must be 9 digits.

    o Street Address populates HCFA box 32 /Loop 2310 C.

Billing Address tab

2. Enter the complete Billing address.
   - This can be a Street address or PO Box; Zip Code must be 9 digits.
   - Practice Type
   - Practice Classification- select appropriate radial button
   - Check Payable To populates HCFA box 33 / Loop 2010 AA.

Facility IDs tab

3. Enter Facility ID's.
   - CLIA ID-if required
   - Taxonomy Code
   - Facility Type-77
   - NPI # populates HCFA box 32/ Loop 2310 C.
   - Place of Service - 2

Televisit Visit Type Setup

Path: Admin>Admin>User Admin>Visit Type Codes

1. Log in with eCW credentials.

2. Click "User Admin", select Visit Type Codes.

3. To add a new Visit Type Code, click "Add".

4. Enter Visit Type Code Information:

    o Name – Telehealth or Virtual Visit

    o Mark Status as Active

    o Description

    o Visit Type – Regular Visit

    o Mark all other options as applicable

5. If Healow is enabled, check the "healow TeleVisit" checkbox.

For additional information on setup and workflow for healow TeleVisits refer to healow TeleVisits Document.

For Additional information on installing the healow application and initializing a TeleVisit from an iOS or Android smartphone refer to healow Application and TeleVisit Quick-Start Guide